

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
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**Sht. No. 1866
August 22, 2017**

OFFICIAL MINUTES

Members Present: Connie Hellwig, William Murphy, Nicole Klein,
Roger Spell, Robert Van Wicklin (arrived at 8 pm), Leonard Zlockie

Members Absent: Carl Calarco

Staff Present: Robert Miller, Melissa Sawicki, Connie Poulin, Aimee Kilby

Staff Absent: None

Others Present: Elizabeth Riggs (Eville Times)

Call to order of meeting

President Hellwig called the regular meeting of August 22, 2017 of the Ellicottville Central School Board of Education to order at 7:04 p.m. The pledge to the flag of the United States was recited.

Roll Call

Absent – Carl Calarco
Robert Van Wicklin (arrived at 8:00 pm)

Changes, Additions and Deletions to the Agenda

6a. Presentations & Reports: Aimee Kilby – Business Office

12a. Committee Meetings: Changed to Tuesday, September 5, 2017 @ 6:00 pm

16h. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of **Patricia Blakeslee** to the position of part-time teacher aide effective September 1, 2017 at a rate of **\$9.75** per hour. This position carries a one-year probationary period which will begin on September 1, 2017 and end on August 30, 2018. This appointment is contingent upon a successful fingerprint clearance from New York State.

Public Comment

None

Approve Agenda

Moved by Spell, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, to adopt the agenda of the August 22, 2017 Board of Education Meeting with changes and additions.

**Yes – 5
No – 0
Carried**

Presentations & Reports:

Aimee Kilby – Business Office:

- Auditors (RA Mercer) were here the week of 7/24/2017
 - 1.) They are still waiting for 1 item - Aug BOE minutes
 - 2.) Still waiting for audit entries and our final report
 - 3.) Notified RA Mercer that the audit report needed to come before the BOE no later then 10/3/2017 because of new state deadlines/procedures.

•Taxes are scheduled to be printed this week and will be mailed out 8/31/2017. We purchased a new folder to assist with the mailing process.

•Court Notices- to lower property assessments (3 currently). If the court orders a refund it will be paid for out of the Tax Certiorari Account.

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Communications, Commendations:

1. West Valley Central School Pre-Annexation Study: Superintendent Miller stated that West Valley Central School sent a request for a proposal for a pre-annexation study with the stakeholders being: West Valley Central School, Ellicottville Central School and Springville Central Griffith Institute. The letter stated that all stakeholders would be invited to the presentation once the study is complete. Bill Murphy asked if this study had any financial impact on ECS. Superintendent Miller stated – No – that West Valley was paying for the study, as they are the ones requesting it. Superintendent Miller stated that he anticipated he would be asked questions and would be more than happy to answer them in regards to the study.

Informational Items:

None

Superintendent's Report (Robert Miller):

1. Administrators attended "Lead Evaluator Training" last week at Southern Tier West.
2. Room renovations are on schedule. Copy room is moved. Big Picture rooms are all set and ventilation has been completed. TV's have been hung in HS Principal and Superintendent's office. There will be one installed in the Elementary Principal's office as well.
3. U&S Services is waiting for electricians. Most of the security equipment is in. Installing the cameras is a 2-3 week process.
4. New telephone system has been installed. Working out the kinks.
5. Elevator – Kevin and Randy have worked on it and it is fixed.
6. Transportation Committee Meeting – Tuesday, September 19, 2017 @ 6:00 pm.
7. Rotary Fundraiser this weekend. Football team is volunteering this year. Students volunteer each year. Rotary gives back to school in many ways: scholarships for graduating seniors, summer reading program, etc. Bob and Connie Poulin will be attending.
8. Lacrosse Tournament will be September 22-24, 2017 @ ECS. Meeting with Karl Schwartz, Erich Ploetz, Brian McFadden and Chris Chapman on Thursday to discuss details. Sports Boosters will be running the concession stand.
9. Charity Allen went through all of the WNYRIC Coser's with Aimee and Bob. Will be requesting training time for office staff during the year (Powerschool, etc.).

Principals Reports:

Elementary Principal/CSE-CPSE Chairperson (Connie Poulin):

1. **State ELA and Math Assessments Test Item Analysis**
Item analysis documents have been provided to teachers to support their continued efforts in fine tuning curriculum and addressing any gaps for individual students and overall programming.
2. **Next Generation Science Standards**
Teachers in Grades K, 1, and 2 have been able to attend a full day of training at CABOCES in preparation for successfully utilizing the new Science Kits that can be utilized via purchase through a BOCES COSER. Mrs. Moore and Mrs. Tomblin prepared an updated science curriculum binder to assist our elementary teachers in their planning for the Next Generation Standards. I will have a copy of the binder at the meeting to pass around for everyone to take a look.
3. **Summer Reading Fluency Program**
As you know, with financial support provided by the Ellicottville Rotary Foundation, several ECS First Graders were invited to participate in a "Fun Summer Reading Fluency Camp" with Ms. Klahn and Mrs. Brady. The goal was set to maintain the reading fluency skills these smiling students developed over this past school year for these students to begin 2nd Grade with confidence. Students enjoyed many learning activities prepared and led by Ms. Klahn. Based on pre and post data, we are considering the program a solid success.
4. **Kindergarten Hosting Meet and Greet**
Kindergarteners and their families have been invited to come in to see their classrooms and meet their teacher. This exciting event is scheduled for August 29th. The Kindergarten teachers have been busy preparing their classrooms for this important event.
5. **6th Grade Event- The Last Elementary Start!**
6th Graders and their families were notified that they are invited to an information session on August 21st at 6:00 p.m. with the 6th Grade Teachers and me. Reviewed curriculum expectations and various routines. Locker combinations and schedules were provided.

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6. Pre-Kindergarten

Mrs. Schwartz met with Mr. Miller and me to plan for the successful start to the upcoming school year for our youngest Eagles. On August 31st at 10:00 a.m., ECS Preschoolers and parents have been invited to not only visit their classroom, but also take a bus ride and to practice unloading from the bus and crossing the road safely under the direction of the bus driver. This year we are planning for a two-day staggered start for our Preschoolers. Mrs. Schwartz continues the tradition of home visits, which is always well received by families. I have included a copy of the letter notifying Preschool Parents of the two day staggered start. Please see below:

MS/HS Principal (Erich Ploetz)

1. Transition Update: Policy, Procedure and Staffing Meetings with Mr. Miller & Mrs. Poulin.
2. Nuts & Bolts Discussions with Tammy Auge
3. Buildings & Grounds Tours, including full tour of BOCES CTE Center
4. Many “firsts”, such as CSE Meetings, Teacher aide Interviews, a Non-Resident Interview, CA-BOCES APPR Evaluator Training, and having the pleasure of meeting some students on campus for practices and athletics.
5. Introduction to many families at Fall Athletics Meeting
6. Personnel going “above and beyond”
7. Regents Data Report
8. 6th & 7th Grade Orientation and Senior Information/Ice Cream Social: Monday August 21st
9. Big Picture Update

Very excited and thankful to be at ECS. Thank you.

Robert Van Wicklin arrived at 8:00 pm

Consent Items:

Moved by Zlockie, seconded by Klein, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following Consent Agenda items:

- a. That the board approve the minutes of the meeting of August 1, 2017
- b. Acknowledgement of August 9, 2017 Claims Auditor Report
- c. Approval of the July 2017 Treasurer’s Report

**Yes – 6
No – 0
Carried**

Committee Reports:

Buildings & Grounds: Meeting moved to 6:00 pm on Tuesday, September 5, 2017

Discussion Items:

Board Retreat: Superintendent Miller stated that he was thinking of October (after the NYSSBA Convention) for the Board to hold their retreat. He stated that perhaps a facilitator would be nice. Superintendent Miller will look into the cost of one. He stated that he and President Hellwig talked about some of the agenda items for the retreat: The Strategic Plan, Board Goals, Superintendent’s Evaluation and the Board Evaluation. Superintendent Miller will look at the calendar and come up with a few days. The retreat will be at Holiday Valley.

Old Business:

None

New Business:

None

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Personnel:

Moved by Spell, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Sherry Charlesworth to the part-time position of cafeteria worker effective September 1, 2017 at a salary of \$9.75 per hour. This position is contingent upon a successful fingerprint clearance from New York State. This position carries a 1 year probationary period which will begin on September 1, 2017 and end on September 1, 2018.

**Yes – 6
No – 0
Carried**

Moved by Murphy, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Leanne Pfeffer to the permanent position of part-time teacher aide after successfully completing one year of probation. This permanent appointment will be effective September 1, 2017.

**Yes – 6
No – 0
Carried**

Moved by Zlockie, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Kristen Pearl to the permanent position of part-time teacher aide after successfully completing one year of probation. This permanent appointment will be effective September 1, 2017.

**Yes – 6
No – 0
Carried**

Moved by Spell, seconded by Klein, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Kristin Brady to the permanent position of part-time teacher aide after successfully completing one year of probation. This permanent appointment will be effective September 1, 2017.

**Yes – 6
No – 0
Carried**

Moved by Zlockie, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Linda Baldwin to the permanent position of part-time cafeteria worker after successfully completing one year of probation. This permanent appointment will be effective September 1, 2017.

**Yes – 6
No – 0
Carried**

Moved by Zlockie, seconded by Spell, upon the recommendation of Robert Miller, Superintendent of Schools, accept a letter of resignation for retirement purposes from Kevin Blendinger effective October 30, 2017. Mr. Blendinger's last day of work will be October 30, 2017.

**Yes – 6
No – 0
Carried**

Moved by Van Wicklin, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, the Ellicottville Central School District Board of Education does hereby appoint Mindy Stormer, who holds an Initial Certificate in Childhood Education (Grades 1-6), to the position of a FTE Elementary Teacher effective September 1, 2017. This position is in the tenure area of Elementary Education and is for a four-year probationary period commencing on September 1, 2017 and ending on September 1, 2021. Ms. Stormer will be placed on Step 6 of the ETA Salary schedule (I-CB step schedule) with additional salary credit for a Master's Degree and graduate hours as provided in the ETA Contract. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

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Moved by Spell, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Patricia Blakeslee to the position of part-time teacher aide effective September 1, 2017 at a rate of \$9.75 per hour. This position carries a one-year probationary period which will begin on September 1, 2017 and end on August 30, 2018. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

Policies & Regulations:

Moved by Spell, seconded by Klein, upon the recommendation of Robert Miller, Superintendent of Schools, approval of changes to policy #7316 – Student Cell Phone Use in School.

**Yes – 6
No – 0
Carried**

Moved by Spell, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of changes to policy #7131 – Admission of Non-Resident Students.

**Yes – 6
No – 0
Carried**

Executive Session

Moved by Zlockie, seconded by Klein to enter into executive session at 8:31 pm to discuss one specific personnel matter.

**Yes – 6
No – 0
Carried**

Moved by Zlockie, seconded by Murphy to come out of executive session and return to the regular meeting at 10:35 pm.

**Yes – 6
No – 0
Carried**

Adjournment of Meeting:

Moved by Klein, seconded by Spell to adjourn the regular meeting of August 22, 2017 at 10:35 pm.

District Clerk

Deputy District Clerk